

V M No 125/IXB-57/2009

23 January 2020

TENDER NOTICE

Limited quotations are invited from reputed and experienced manufacturers / suppliers for supply of Office Furniture with following specification.

Office furniture: Three (03) no. Plane Storage Cabinets.

Specifications:

- a) Make – Stainless Steel / Corrosion free durable metal.
- b) Dimensions – Length – 117 cm, Breadth – 86 cm, Height – 70 cm.
- c) Tray Depth – 7 to 8 cm.
- d) No of Drawers per Cabinet – 6.
- e) Locking Facility – with duplicate/ triplicate keys.
- f) Legs / Pedestal – for 01 Cabinet (Height 2 inch.)

The Firms should quote the rates clearly inclusive of GST and delivery charges. Besides, photo copies of Trade License, GST registration, Pan Card, Income Tax Return for last three years are also to be furnished alongwith the quotations.

The sealed quotations superscripted “supply of office furniture” along with above documents should be submitted to the Administrative Officer, Victoria Memorial Hall (VMH) on or before 2.00 p.m. on 04/02/2020. The sealed quotations will be opened on the same day at 3.00.p.m. Bidders may remain present at the time of opening the tenders if they so desire.

The successful quotationer is required to furnish a Performance Security Deposit @ 5% of work value in form of an Account Payee Demand Draft from any Commercial Bank, to be drawn in favour of “Victoria Memorial Hall”. Necessary work order will be issued on receipt of the Performance Security Deposit. The Performance Security Deposit should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

The tenderers should submit their tenders after consultation with the Administrative Officer of VMH. The right to accept or reject any tender without assigning any reason therefor is reserved by VMH.

Administrative Officer