

Notice Inviting Tender

Sealed tenders are invited by the Victoria Memorial from the Licensed and reputed electrical contractors having sufficient experience in repairing etc of air circulator/ Ceiling fans/ Pedestal fans as detailed in the enclosed Annexure.

The Sealed tenders should be dropped in the tender box kept for the purpose in the office of the Administrative Officer, Victoria Memorial Hall, 1, Queens Way, Kolkata - 71 on or before 2:00 pm on 28.03.17 and will be opened on the same day at 3:00 PM in the chamber of Administrative Officer, VM in the presence of such tenderers or their representatives who wish to remain present.

The tender should be addressed to the aforesaid authority.

The tender in sealed cover should be super scribed “ Tender for Repairing of Air Circulators/ Fans”.

The rate so quoted will remain valid for 12 months.

The rate should be quoted inclusive of all charges and taxes i.e. service tax, transportation etc. The rate should be quoted both in words and figures. The tenderer should clearly state the delivery schedule.

The tender should be submitted on the letterhead of the firm.

The tenderer should have sufficient experience in doing similar nature of jobs preferably in Govt. Sector. The tenderer should submit photocopies of his license and papers in support of his work experience and also PAN Card along with the tender

The tenderer will be required to deposit Rs. 2000/- (Rupees two thousand) only as Earnest Money in the form of Demand Draft in favour of the Trustees of Victoria Memorial, payable at Kolkata. The above earnest money will be refunded after one month from the date of issuance of Work Order.

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The successful tenderer will be required to deposit Rs. 5000/- (Rupees Five thousand) only as Security Deposit in the same form in which the Earnest money has been deposited to the Trustees of Victoria Memorial before receiving of Work Order. The security money since deposited will be refunded not earlier than six month from the date of final payment. The earnest money will be forfeited if the Security Money is not deposited within seven days from he date of intimation in this regard or if the successful tenderer is unable to execute the job within specified time.

The job executed by the successful tenderer shall be guaranteed against bad workmanship for a period of six (6) months from the date of completion of the job. If any defect during the period as mentioned above is detected, he will be liable to rectify the same at free of cost within reasonable time.

The job to be executed is scheduled to be inspected by the concerned unit of the VMH.

The job to be executed will follow the Govt. specification.

For any additional information, tenderers may contact the Electrician of this office between 2:00 pm to 4:00 pm on any working day.

The authority reserves the right to accept pr reject any or all the tenders without assigning any reason thereof.

Administrative officer

Copy forwarded to SO, Caretaker for kind information and Shri Nilanjan Sinha with request to insert the NIT in our website.

Administrative officer

Annexure 1

Detail of work:

A. 24" Sweep Air circulator Fan-

S no.	Description	Rate
1.	Servicing, cleaning, overhauling and testing, fitting complete	
2.	Rewinding of stator and running coil including baking, varnishing and fitting complete.	
3.	Supply and fixing of new Ball Bearing	
4.	Supply and fixing of new capacitor	
5.	Rementaling the housing in the bearing incl. Cutting polishing etc.	
6.	Rementaling the shaft incl. Cutting and polishing etc.	
7.	Supply and fixing of new net guard	

B. 18" Sweep Air Circulator/ Exhaust Fan-

S no.	Description	Rate
1.	Servicing, cleaning, overhauling and testing, fitting complete	
2.	Rewinding of stator and running coil including baking, varnishing and fitting complete.	
3.	Supply and fixing of new Ball Bearing	
4.	Supply and fixing of new capacitor	
5.	Rementaling the housing in the bearing incl. Cutting polishing etc.	
6.	Rementaling the shaft incl. Cutting and polishing etc.	
7.	Taking down the fan and refixing the same to its existing position.	

C. 48" Sweep Ceiling Fan-

S no.	Description	Rate
1.	Servicing, cleaning, overhauling and testing, fitting complete	
2.	Rewinding of stator and running coil including baking, varnishing and	

	fitting complete.	
3.	Supply and fixing of new Ball Bearing	
4.	Supply and fixing of new capacitor	
5.	Rementaling the housing in the bearing incl. Cutting polishing etc.	
6.	Rementaling the shaft incl. Cutting and polishing etc.	
7.	Taking down the fan and refixing the same to its existing position.	

D. 16" Sweep Wall Mounted/ Pedestal Fan:

S no.	Description	Rate
1.	Servicing, cleaning, overhauling and testing, fitting complete	
2.	Rewinding of stator and running coil including baking, varnishing and fitting complete.	
3.	Supply and fixing of new Ball Bearing	
4.	Supply and fixing of new capacitor	
5.	Supply and fixing of new blade	
6.	Rementaling the shaft incl. Cutting and polishing etc.	
7.	Supply and fixing of new net guard	