



1, क्वीन्स वे, कोलकाता - 700 071
1, Queen's Way, Kolkata - 700 071

विक्टोरिया मेमोरियल हाल VICTORIA MEMORIAL HALL

(भारत सरकार के संस्कृति मन्त्रालय के प्रशासनिक नियन्त्रण
के तहत एक स्वायत्त संगठन)
(An autonomous organisation under the administrative
control of the Ministry of Culture, Govt. of India)

V.M. No. 1095/2018

31 May 2018

NOTICE INVITING EXPRESSION OF INTEREST

Victoria Memorial Hall, Kolkata, an autonomous organization under the Administrative control of the Ministry of Culture, Govt. of India invites Expression of Interest (Eoi) from reputed and experienced Firms for tree sculpture (Figurative work as per approved drawing) on the dead tree standing near south-western pond area in VM garden.

The interested firms will have to meet the Caretaker, VMH to assess the position of the dead tree and to submit a sample of drawing and design. The Expression of Interests with samples will be selected by a committee. After selection, the firms will be asked to furnish the financial bids for final selection of a firm submitting the lowest rates. After approval of drawing and design, the Art work should be completed as per direction of the Competent Authority of VMH within 90 days of the receipt of work order.

General terms and conditions:

1. The Expression of Interest with all supporting documents should be submitted in a sealed envelope superscribed with "Expression of Interest for Art work on dead tree", addressed to the Administrative Officer, VMH and dropped in the Tender Box placed in the Administrative Office Building.
2. The firm should have past experience in such type of art work.
3. Expression of Interest with incomplete information will be rejected outright VMH reserves the right to reject all or any expression of Interest without assigning any reasons thereof.
4. Last date of submission of Expression of Interest is 27 June, 2018 (upto 2.00 p.m.).

Documents to be enclosed with the Expression of Interest

- a) Profile of the Firm with ownership / partnership status, Name, Address, Phone No., Email ID etc.
- b) Copy of valid Trade Licence.
- c) Copy of PAN Card.
- d) Copy of Professional Tax Registration Certificate
- e) Copy of Income Tax statement for last three financial years.
- f) Copy of GST Registration Certificate.
- g) List of organizations / Institutions to whom Art work is being / was provided by the firm during the last 5 years along with supporting documents and designs and drawings.
- h) Samples of design and drawing for the proposed Art work to be done in VMH.

Administrative Officer