



1, क्वीन्स वे, कोलकाता - 700 071
1, Queen's Way, Kolkata - 700 071

विक्टोरिया मेमोरियल हाल VICTORIA MEMORIAL HALL

(भारत सरकार के संस्कृति मंत्रालय के प्रशासनिक नियंत्रण
के तहत एक स्वायत्त संगठन)

(An autonomous organisation under the administrative control
of the Ministry of Culture, Govt. of India)

Notice Inviting Tender

Tender No: **V.M 2267/2022-23**

Date : 22.3.2023

Sealed tender are invited by the Victoria Memorial Hall from reputed agencies for making good quality Brochure for an exhibition. Before **3.00 pm on 30th March 2023**.

It will be opened on **30th March 2023 at 3.30 pm** in the presence of such quotationers who wish to remain present.

Tender in sealed cover should be super scribed "**Tender for Brochure**". The rate should be quoted inclusive of all taxes and charges i.e delivery charges etc. The rate should be quoted in both words and figures. The agency/ firm should submit credentials in support of their claims regarding their experience etc and photocopies of GST and PAN certificates.

The rates so quoted should remain valid only for this exhibition tenure and will be subject to the following general terms and conditions:

a) **Specification** : 300 G.S.M textured paper , Multicolor, 02 (Two)fold ; Size Approx : 9" X 5.5 " (close size) , 9" X 16.5" (open size) , 2000 nos. **Date of Delivery**: **06-04-2023 before 5.00 pm**

b) Terms of payment should be specified in the tender.

c) Tenderer are requested to deposit earnest money @ 2% of value of quotation in the form of A/C payee cheque / Bank Draft on any nationalized bank in favour of the "Victoria Memorial Hall", payable at Kolkata. The above earnest money will be refunded to the unsuccessful quotattioner after one month from the date of issue of work order. However, the tenderers , who are exempted from furnishing EMD as per G.O.I orders need not furnish EMD, subject to submission of necessary supporting papers.

d) The successful tenderer will be required to deposit **3%** of the work value as security deposit in the same form in which the earnest money has been deposited to the "Victoria Memorial Hall", payable at Kolkata before receiving the work order. The security money since deposited will be returned not earlier than sixty days from the date of completion of all contractual obligations. The earnest money will be forfeited if the security money is not deposited within **03** days from the date of intimation in this regard or if the firm is unable to provide required proper service as per terms and conditions within the specified time schedule.

Authority reserves the right to accept or reject any or all the tender without assigning any reason thereof.

Secretary & Curator

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