

SUGGESTED RECRUITMENT RULES FOR VICTORIA MEMORIAL HALL,
KOLKATA

1.	Name of the Post	Photography Assistant
2.	No. of Posts	1* (2018) *Subject to variation dependent on workload
3.	Classification	Group-C Technical
4.	Scale of Pay	PB-1: Rs. 5200-20200 with Grade Pay Rs.1900
5.	Whether Selection or Non-selection post	Selection in case of Promotion
6.	Age limit for direct recruitment	25 years (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government. Board of Trustees may on recommendation of the Selection Committee relax the age limit for an experienced candidate) Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K State, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshdweep)
7.	Educational and other qualifications required for direct recruitment	Essential: 1. Degree in Fine Arts with Photography from a recognized University / Institute. 2. Conversant in using MS-Office and photography software like Photoshop etc. and use of computer for colour corrections of images, data storage etc. Desirable: 1. 2 years' experience in still photography. Note 1: Qualifications are relaxable at the discretion of the Board of Trustees, VMH – for reasons to be recorded in writing – in the case of candidates otherwise well qualified on the recommendation of the Selection Committee. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Board of Trustees, VMH – for reasons to be recorded in writing – in the case of candidates belonging to Scheduled Castes or Scheduled

		Tribes if at any stage of selection the Selection Committee is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Yes
9.	Period of probation if any	2 years for DR
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	Direct Recruitment
11.	In case of recruitment by promotion / deputation / absorption, grades from which promotion or deputation or absorption to be made	Not applicable
12.	If departmental promotion committee exists what is its composition	<p>Selection Committee</p> <p>a) A member nominated by the Trustees from among themselves - Chairman</p> <p>b) An expert in the branch of knowledge to which the post pertains to be nominated by the Trustees - Member</p> <p>c) A representative /nominee of the Ministry of Culture, Government of India, not below the rank of Under Secretary - Member</p> <p>d) Secretary & Curator of Victoria Memorial Hall – Member</p>
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable