



1, क्वीन्स वे, कोलकाता - 700 071  
1, Queen's Way, Kolkata - 700 071

विक्टोरिया मेमोरियल हाल

VICTORIA MEMORIAL HALL

(भारत सरकार के संस्कृति मंत्रालय के प्रशासनिक नियंत्रण  
के तहत एक स्वायत्त संगठन)

(An autonomous organisation under the administrative control  
of the Ministry of Culture, Govt. of India)

V.M. No. 1718 /IV-7/2012 dated -04.10.2024)

Date: 30.10.2024

### Corrigendum

**Subject:** "Quotation for printing of tickets" (VMH - 1555/IV-7/2012 dated -  
04.10.2024)

The last date for submission of tender in response to VMH - 1555/IV-7/2012 dated -04.10.2024 for printing of Entry tickets has been extended up to 08.11.2024 at 02:00 PM in place of 29.10.2024.

Other contents, terms and conditions of the tender notice remain unchanged.

Please Visit [www.victoriameorial-cal.org](http://www.victoriameorial-cal.org) for details.

By Order



☎ : 2223-1890/1891/0953/5142 • फैक्स/Fax : +91-33-2223-5142

ई-मेल/E-mail : victorem@gmail.com • वेबसाइट/Website : [www.victoriameorial-cal.org](http://www.victoriameorial-cal.org)



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V.M.No. 1555/IV-7/2012

Dated : 04.10.2024

**NOTICE INVITING QUOTATIONS**

Sealed quotations are invited by the Victoria Memorial Hall, Kolkata from the reputed, bonafide resourceful printers having their own printing press for printing & supply of following items:

1. Printing of Entry tickets for Garden @ Rs.30/- (denomination) as per sample  
Size: 21 cm X 8 cm (in three parts)  
Paper: 80 GSM (Colour paper)  
Printing: Four Colour Offset Printing  
Numbering: Computerized digital numbering Serial number of tickets from 000001 to 100000 tickets in each series  
Binding: 100 tickets in one book with perforation for (Book Foil, Gate copy, Visitors copy)  
Requirement – Approximately 2 lakh tickets per month  
Rules & regulations are to be printed on the reverse side of the visitor's copy of the tickets.
2. (A) Printing of Tickets for Garden & Galleries @ Rs.50/- (denomination) as per Sample  
Size: 21 cm X 8 cm (in three parts)  
Paper: 80 GSM (Colour paper)  
Printing: Four Colour Offset Printing  
Numbering: Computerized digital numbering Serial number of tickets from 000001 to 100000 tickets in each series  
Binding: 100 tickets in one book with perforation for (Book Foil, Gate copy, Visitors copy)  
Requirement: Approximately 2 lakh tickets per month  
Rules & regulations are to be printed on the reverse side of the visitor's copy of the tickets.  
  
(B) Printing of Tickets for Foreign National @ Rs.500/- (denomination) as per Sample  
Size: 21 cm X 11 cm (in three parts with hologram)  
Paper: 100 GSM (Colour paper)  
Printing: Four Colour Offset Printing  
Numbering: Computerized digital numbering Serial number of tickets from 00001 to 10000 tickets in each series

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Binding: Each book contains three parts with covering page with perforation for Visitors copy, Gate Copy, and Book Foil.

Requirement: Approximately 4 thousands tickets per month

Rules & regulations are to be printed on the reverse side of the visitor's copy of the tickets.

(C) Printing of Tickets for SAARC National @ Rs.100/- (denomination) as per Sample stated against Sl.No.2(B) above.

Requirements: Approximate 5.5 thousands per month.

### **Eligibility criteria for the quotationer**

1. The quotationer should have their own offset printing press with facility of computerized digital numbering. A copy of the document in support should be enclosed with the quotation.
2. The firm should have valid trade license ;PAN card ; GST clearance certificate(Copies to be enclosed)
3. The firm should have experience of work of similar nature and should have a turnover of Rs.30 lakh in each of the previous three financial years. It should also have the experience of executing a supply of similar nature of value not less than Rs.5 lakh against a single work order of any Govt. organization/Autonomous Body/Govt. undertaking etc. in each of the last three financial year. The document in support of these should be enclosed with the tender paper.

### **Submission of the quotation.**

1. The quotation should be submitted in a sealed cover superscribing "Quotation for printing of tickets" addressed to the Secretary & Curator,Victoria Memorial Hall and should be dropped in a tender box kept in Administrative Office for the purpose.
2. The quotations will be received **till 2 p.m. on 29.10.2024 and will be opened on same day at 3 p.m.**
3. An earnest money deposit of Rs.10,000/- should be attached with the quotation in the form of Demand Draft/Pay Order in favour of Victoria Memorial Hall, payable at Kolkata. However, the tenderers who are exempted from furnishing EMD as per Govt. orders need not furnish EMD, subject to submission of necessary supporting papers. Quotation submitted without earnest money/ exempted documents for furnishing EMD will be rejected.
4. The documents mentioned under "Documents to be enclosed" should be enclosed along with the quotation in the manner mentioned therein.

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## **Documents to be enclosed with the quotation**

The following documents should be enclosed along with the quotation as annexure in the order as mentioned below . All pages should be serially numbered and signed by the quotationer.

1. Quotation of rates on the letter head of the firm.
2. Document(s) showing ownership of the offset printing press and facility of computerized digital numbering.
3. Copy of valid Trade License
4. Copy of PAN Card.
5. Copy of GST clearance certificate.
6. Copies of document showing experience of the firm in work of similar nature.
7. Copies of IT statement for last three financial years.
8. Copies of Profit & Loss Account for last three financial years, duly certified by Chartered Accountant mentioning the respective membership number of the Institute of Chartered Accounts of India.
9. Copies of work order indicating the execution of work of similar nature against a single work order received by the firm of value not less than Rs.5 lakh in each of last three years from Govt.Organisation/Autonomous Body /Govt. Undertaking etc.

## **General terms and conditions.**

1. The rate quoted by the firm should be inclusive of GST and charges etc. at FOR destination in separate sheet.
2. The rate quoted should remain valid for 2 years from the date of award of quotation. No request for enhancement of rate will be entertained by VMH during this period.
3. The selected firm will have to deposit 10% of the work value as performance security deposit in the same form in which earnest money was deposited by the firm. The performance security deposit is to be deposited within 7 days from the receipt of the acceptance letter. Otherwise, work order will not be issued and the earnest money deposited by the selected firm will be forfeited.
4. Failure in supply of ticket timely after award of tender will result in cancellation of work order, forfeiture of security deposit and blacklisting of the firm.
5. VMH reserves the right to accept or reject any or all quotations without assigning any reason therefor.
6. Interested firms should contact Office Superintendent, VMH on any working day between 2 pm to 4 pm. regarding the sample, delivery etc. before submitting the quotation.
7. All disputes in this connection shall be settled in Kolkata jurisdiction.
8. No subletting of contract shall be allowed at any point of time of contract.

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